

SYMMETRY CONNECT™

VISITOR MANAGEMENT

Reduce queues in reception areas, improve visitor experience, and increase site security with the advanced Symmetry CONNECT Visitor Management system.

RECEPTION TOUCHSCREEN WORKSTATION

- Symmetry CONNECT Visitor Management makes it possible to securely and efficiently admit visitors to a site.
- The system can greatly improve both guest and client experience with a rapid and non-intrusive screening process. Reception staff are able to quickly verify a guest's identity, capture a photo and print out a visitor credential.
- Touch screen technology reduces the time taken to issue a full color visitor badge to as little as 20 seconds
- Automated arrival notifications can be sent to the guest's host
- Receptionist time can be freed up to concentrate on eye contact and customer service
- The number of reception staff on duty can often be reduced

SELF CHECK-IN KIOSK

The Self Check-in Kiosk can greet visitors and securely admit them into a facility, without the intervention of a receptionist.

Many clients are adopting the use of kiosks as a hybrid solution, enabling regular visitors or staff who have forgotten their normal security passes to use the kiosks.

- The visitor quickly verifies their identity using a touchscreen and prints a full color visitor badge
- Provides surge capacity for the reception area during busy periods
- The kiosk automatically advises the host that the visitor has arrived and is waiting for them

HIGH QUALITY COLOR VISITOR BADGES

The ease and speed with which visitor badges can be produced belies the quality of the passes that are produced.

The high quality badges provide secure and easy identification of all visitors on site and signify a professional approach to company security.

- High quality color photograph of the visitor
- Visitor's name and company
- Name of employee they are visiting
- Date and time of visit
- Access control barcode

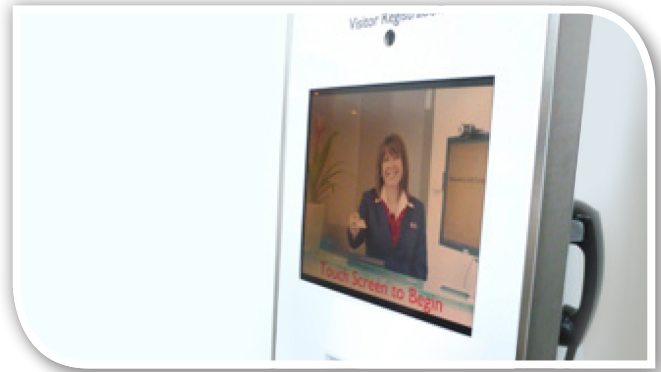
VISITOR PRE-REGISTRATION

Employees can pre-register visitors through a website page. This greatly speeds up visitor processing and creates a good impression.

DO NOT ADMIT LIST

Administrators can use Visitor Management to produce a Do Not Admit list consisting of individuals who are not authorized to enter a facility (for example, former employees or individuals from law enforcement offender and watch lists). Visitor Management automatically alerts personnel whenever an attempt is made to register a name or a similar name on the list. The system can also display an automated scroll of names at the lobby checkpoint screen.

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**ADDITIONAL FEATURES & BENEFITS**

- Improve the visitor experience
- Reduce cost or free up reception staff for customer meet and greet
- Demonstrate that visitors are welcomed efficiently and securely
- Temporary Employee badges
- Access control integration
- Microsoft Outlook integration
- Building Directory
- Eliminate unwanted visitors through the 'Do Not Admit list'
- Receive an automated email notification once your visitors arrive
- Option to check in through reception desk or using the Self Check-in Kiosk
- Ability to view company, building and local information via the directory on the Self Check-in Kiosk
- Determine who is in the facility at any time
- Provided limited access rights for visitors using barcodes
- Pre-register your own visitors or visitors on behalf of other employees
- Register multiple visitors in one easy process
- Eliminate abuse of visitor badges

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CUSTOMER PROFILE - MANAGING AGENT OF A MULTI-TENANT FACILITY

- Module Used - Visitor Management - Four reception work stations
- Volume of visitors - 500+ visitors per day
- Primary drive for use - Speed throughput at peak times and to provide anchor tenant with dedicated reception staff
- Financial benefit - Reduced reception costs an average of \$80k per year
- Additional benefits - Improved customer service for visitors by increasing throughput - allowed for remodelling of staffing requirements to match known peaks of volume

RELATED SYMMETRY CONNECT SOLUTIONS

- Credential Authentication & Compliance
- Virtual Command Center
- Emergency Preparedness
- Incident Management
- Risk & Vulnerability Assessment



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